

Lochaber Community Development Association

MEETING MINUTES

DATE: Tuesday February 13th

TIME: 7:00pm

LOCATION: Lochaber Hall

Call to Order

- **Meeting to Discuss**
 - Monthly Meeting
- **Attendee Names**
 - Donnie Cameron, John Gillis, Ken May, Bonnie May, Glen Terris, Jim Webber, Dave Brown, Bev Tait, Shirley Hillier, Paul Fralick, Barb Markovic, Paul McClung, Joanne Campbell, Dorothy Kern, Carol Young, Lorraine MacDonald, Paula Murphy, Harriott McMillan, Carolyn MacDonald, Michelle Stewart, and Michelle MacEachern

Approval of Previous Minutes

Approved by: Glenn Terris

Second by: Carol Young

Reports

Treasurers report – Michelle provided copies of revenues/expenses for month of January. A detailed explanation of all expenses was given.

New Business

- **Signing Authority** –Carolyn MacDonald is removing Jonathon Taylor's name from the account and adding hers. Carolyn requested a change be made of the account name from build fund account to build maintenance account. After speaking with the bank Carolyn is suggesting we move \$35,000 from the chequing account to the build maintenance account. This will leave approximately \$15,000 in chequing account. Moved by: Donnie Cameron
Second by: John Gillis
- **Change in Directors**- Carolyn MacDonald has filed paperwork with Revenue Canada and Registry of Joint Stock to make appropriate changes to the listed director. Moved by: Tim Cameron Second by: Jim Webber
- **Entity Status:** Carolyn MacDonald has submitted the yearly charitable entity status. Moved by: Tim Cameron
Seconded by: Dave Brown
- **Cancelling Events** – This topic will be addressed during the March meeting. This will give people time to think about how they want to proceed.
- **Volunteer Week** – LCDA has agreed to nominate Glen Terris to recognize his contributions to the community. Dave Brown has agreed to move this forward.

Other Business

- **Summer Student Application** – Application was submitted. Carolyn received email notification that the deadline has been extended. If LCDA is awarded the summer student grant the chosen candidate will complete an environmental scan of community hall rentals. The student will reach out to neighboring communities for information and if they are willing to participate we can share our findings with them. The student will be paid minimum wage at no cost to LCDA. Job description is ready to advertise.

- **Website** – The calendar is now working. Carolyn has been in contact with Crispin Cornect of Simply Ducky. Crispin has offered the opportunity for us to work with his new employee to revamp the website at no cost. Once the website is complete we can decided if we want use it.
- **Rowing Club Report** – As not everyone was able to review the report, it has been moved to the next meeting.
- **Flag Pole-** Michelle has proposed that we install a flag on the LCDA property. Michelle is going to look into the cost and report back.
- **Committees** – Dave will provide a copy of the org chard for committees and we will discuss further in April.

Adjournment

Meeting adjourned at 8:11pm.

Next meeting Tuesday March 11th